

3rd Kildare, 1st Celbridge Scout Group

Application for Waiting List Form

Group Administration Only
Date Received:
List Number Allocated:

All information provided on this form is Private and Confidential

Please tick appropriate section

Beavers

Cubs

Scouts

Ventures

Child's Name

Date of Birth

M F

Sex

Parent(s)/Guardian(s) Names

Contact Details

Telephone Numbers

a. Home

b. Mobile

c. Work:

Which is your preferred contact number (Circle one)

HOME / MOBILE / WORK

Address:

Email:

Is either parent or guardian a leader with 3rd Kildare (1st Celbridge) Group?

Yes

No

If yes, please advise section or support role:

Do you have a child in any other section in the 3rd Kildare (1st Celbridge) Scout Group?

Yes

No

If yes please give child's name and section (e.g. Beavers, Cubs or Scouts):

If there is any other information you consider relevant to your application you may add it here.

Confirmation of application

I confirm I have read and understood the Admissions and Waiting List Policy of the 3rd Kildare 1st Celbridge Scout Group and request that my child's name be placed on the Waiting List for the Section named above.

Parent or Guardian's Signature

Date

Please return this form to:

Group Leader, 3rd Kildare (1st Celbridge) Scout Group, C/O 14 Hawthorn View, Celbridge, Co Kildare

Tel: 085 133 3333

email groupleader@1stcelbridge.net website: www.1stcelbridge.net

Group Policy on Admissions

POLICY STATEMENT

3rd Kildare (1st Celbridge) Scout Group is committed to maintaining a policy and process for allocation of places in each Section of the group that will promote continuity within in the sections and be fair, transparent and equitable.

PURPOSE

The purpose of this document is to state the policy and criteria which will be followed in the allocation of places.

SCOPE

This document is in relation to the allocation of youth member places in all sections of the 3rd Kildare (1st Celbridge) Scout Group only.

DEFINITIONS

Youth member

A registered member of any section of the Scout Group who is under 18.

Leader

A registered Leader or Support Staff of any section of the Scout Group.

Admissions Officer

A person appointed by the Group to maintain the Waiting list and Admissions.

Transition

Where a youth member moves from one section to the next section at the appropriate age.

Registration

Completion of Section registration form and payment of Annual Subscription Fee.

RESPONSIBILITIES

Parents or guardians must complete, sign and return a waiting list application form to the Admissions Officer.

The Admissions Officer will maintain and administrate the admissions and waiting list in line with the agreed and published policy and in conjunction with the Section Leaders.

Section Leaders will liaise with Admissions Officer in regards to transitions and registration and their current numbers.

The Group Leader will arbitrate in the event of any question arising from the Admissions Policy and that decision will be final.

Criteria for application to waiting list

Waiting List application form is to be completed, signed by a parent or guardian and returned to the Admissions Officer.

The child for whom a place is being requested must have reached the appropriate age for that section. Names cannot be placed on the waiting list if the child has not reached the minimum age for that Section.

Minimum ages are:

Beavers – 6 years, Cubs – 9 years, Scouts – 12 years and Ventures – 15 years.

Criteria for offering places.

Places are offered in each section in the following order:

1. Places are offered to youth members coming up from another section i.e. Beavers who are going up to Cubs, Cubs who are going up to Scouts and Scouts going up to Ventures; provided that prior to going up they were a member on or before 31st December of the previous year.
2. Children of existing or new Leaders.
3. Siblings of existing youth members, in date order (i.e. first come, first served). Siblings must be on the waiting list already.
4. Next name on waiting list for that section, in date order (i.e. first come, first served).

Transition and Registration

Generally transitions from the younger section will be done in June. Registration will take place in early September. If places are available following registration they will be offered based on the Criteria defin